

HLTAID011 - Provide First Aid

About the Course

Training is conducted face-to-face, over 1 eight (8) hour day, consisting of 6 hours training and 1 ½ hours of assessment in a classroom environment. Students must allow an additional 20 minutes prior to course commencement for completion of all necessary paperwork and proof of ID and an additional 30 minutes at the end of the day for assessment marking. Students must also complete pre-course study and assessment. This generally takes students between 12 hours to complete in your own time.

Sessions are trainer-led in group sizes of up to 20 students.

Target Group

TLH Training Group Pty Ltd has designed this practical course for students who are seeking to attain a recognised first-aid training qualification to the skills and knowledge required to provide a first aid response to a casualty. The unit applies to all workers who may be required to provide a first aid response in a range of situations, including community and workplace settings.

Course Outline

1. Assessing an incident
2. Management of First Aid

Minimum Entry Requirements:

- Applicants must be over 14 years of age, those under 18 years old must provide a Parental Consent Form signed off and submitted with application.
- Have sufficient LLN skills to read, listen and understand course material written in English. Specifically this means you need to be able to
 - o Read information from a PowerPoint and whiteboard
 - o Listen and understand verbal information delivered by an English-speaking trainer
 - o Participate in first-aid scenarios and demonstrations in class
 - o Listen to instructions of an Automated External Defibrillator with prompts delivered in English
 - o write a written Incident Report in English
 - o Read and answer a short-written answer test
 - o Be able to count to 100
- Applicants must provide photo ID and show this on the day of the course. Examples of acceptable photo ID include, current passport, driver's license, student card or another form of photo ID. Proof of photo ID must be shown on the day of the course for entry into the face-to face component of the course.
- CPR is a rigorous physical activity requiring you to kneel and compress the chest of a manikin downwards continuously for a continuous period of 2 minutes. This requires a degree of upper body strength and endurance. If you have current physical injuries, medical problems or limitations, please discuss any concerns with us prior to enrolling so we can advise you if you are suitable to undertake this course.

Course Licensing Information

Specific licensing /regulatory requirements relating to this competency, including requirements for refresher training should be obtained from the relevant national/state/territory Work Health and Safety Regulatory Authorities The HLTAID011 Provide First Aid unit of competency is derived from the HLT Health Training Package and is accepted by Work Cover as an industry standard Cardiopulmonary Resuscitation (CPR) qualification.

Australian Resuscitation Council (ARC) guidelines indicate that a First Aid qualification should be renewed every 3 years (see www.resus.org.au). The outcome of this training program is a Statement of Attainment in HLTAID011 Provide First Aid. SafeWork NSW recommends that first aiders should attend training on a regular basis to refresh their first aid knowledge and skills and to confirm their competence to provide first aid. Refresher training in CPR should be undertaken annually and first aid qualifications should be renewed every three years. Find out more at;

<https://www.safework.nsw.gov.au>

Course Assessment Information:

This course requires the student to complete pre-course learning and assessment before attending the course. Students who have not completed the pre-course assessment will not be able to attend the course on the day. Three assessment tasks must be completed.

Part 1. Pre-Course Assessment Task

Pre-course assessment must be completed by the participant before the start of class. You will be provided with a First Aid Theory Book that you must read and use as a resource to answer the pre-assessment questions. All 70 questions must be answered correctly. Questions must be completed by the person who is attending the HLTAID011 Provide First Aid Training course. This must be submitted at the start of the course. TLH Training Group Pty Ltd will not accept students into the face-to-face course if they have not completed the pre-course assessments.

Part 2. Class-Based Assessment Tasks (Completed in the Classroom)

Students must satisfactorily complete two classroom-based assessment tasks. These consist of; demonstration, class role plays and scenarios and the completion of first aid and incident reports. These assessment tasks are completed in a classroom environment.

The Course Facts:

Duration:

1 Day Face To Face Training

Approximately 12Hours Pre-course reading and assessment completed prior to attending the course.

Location: Level 6, Suite C, 10-14 Smith St Parramatta NSW 2150

Course Timetable

Course Day Timetable	
8am-8.30am	Course Registration and proof of ID
8.30a.-10.30am	Coursework*
10.30am-10.45am	Morning Tea
10.45am-12.45pm	Coursework
12.45pm-1.15pm	Lunch Break
1.15pm-3.15pm	Coursework/ Assessment
3.15pm-4.45pm	Coursework/ Assessment
4.45pm-5.15pm	Finalise Assessments and receipt of certificate

* Students who arrive late will not be able to attend the class. Students must attend all training during the day and provide the pre-course work and assessment that has been completed or will not be eligible to sit the assessments. See fees and refunds information below.

Award:

UNIT CODE	TITLE
HLTAID011	Provide First Aid

Students achieving a competent result will receive a Statement of Attainment for HLTAID011 Provide first aid.

Please note, a USI (Unique Student Identifier) is required to receive your certification. You can either provide your own USI (www.usi.gov.au) or we can assist you.

Vocational Outcomes:

This unit describes the skills and knowledge required to provide a first aid response to a casualty. The unit applies to all workers who may be required to provide a first aid response in a range of situations, including community and workplace settings.

Classroom Environment

Your course will be conducted in a classroom environment at the Liverpool training venue.

Course Fees*

Online Course Fee:	\$110
Payment on the day	\$110

Please Note:

- A full list of all possible fees and charges is available on the website.
- Students who arrive after the nominated start time for the class will not be permitted to undertake the course due to licensing conditions for this course.
- Online bookings without payment doesn't ensure if your seat for the day is booked