

## Whitecard

### CPCWHS1001 Prepare to work safely in the construction industry

#### About the course

Training is conducted face-to-face, over day, consisting of 6 hours training and 30 minutes of assessment in a classroom environment. Students must allow an additional 20 minutes prior to course commencement for completion of all necessary paperwork and proof of ID and an additional 30 minutes at the end of the day for assessment marking.

Sessions are trainer-led in group sizes of up to 20 students.

#### Target Group

has designed this practical course for students who are seeking to attain the mandatory work health and safety training required prior to undertaking construction work in New South Wales.

This course is aimed at all new workers carrying out construction work:

- Self-employed persons
- Labourers
- Apprentices
- Trainees
- Tradespersons
- Supervisors and project managers

#### Course Outline

- H&S legislation in NSW
- Consultation and communication in WH&S
- Implementing health and safety for construction work
- Workplace emergencies and first aid for construction work
- Workplace injury management and workers compensation in NSW

#### Minimum Entry Requirements:

- Applicants must be over 14 years of age, but applicants under 18 years old must provide evidence of a Parental Consent Form signed off and submitted with application prior to course commencement.
- Have sufficient LLN skills to enable reading and analysing relevant legislative, regulatory and industry documentation.
- Specifically, this means you need to be able to
- Read information from a PowerPoint and whiteboard
- Listen and understand verbal information
  - o Listen and understand verbal information
  - o Read and answer a short-written answer test
  - o Be able to count to 100

- Applicants must provide 100 points of ID and show this on the day of the course. This means you must provide at least 2 forms of ID which must be sighted on the day of your course before course commencement.

### Course Licensing Information

Licensing requirements apply to this unit of competency as regulatory requirements in the NSW jurisdiction. This unit of competency supports the attainment of the basic WHS knowledge required prior to undertaking designated work tasks within any of the sectors within the construction industry.

The unit relates directly to the general induction training program specified by the National Code of Practice for Induction for Construction Work (ASCC 2007) this course is provided by TLH Training Group Pty Ltd for students who are currently working or intending to work on construction sites in NSW. Students intending to work in other states of Australia must contact Safe Work Australia for these state jurisdictional requirements.

The RTO will also give you a statement that you can use to prove you have completed the training until your new card arrives. The statement is valid for 60 days, but most cards are issued in less than 30 days. This card does not expire, however if you have not worked on a construction for 2 years or more, SafeWork NSW recommends attending a course to update your skills and knowledge.

### The Course Facts:

**Duration:** 1 day, 6 hours

**Location:** Level 6, Suite C 10-14 Smith St, Parramatta, NSW 2150

### Course Timetable

DAY TIMETABLE	EVENING TIMETABLE	
8.am – 8.30am	3.00pm – 3.30pm	Course Registration and proof of ID
8.30am – 12.00pm	3.30pm – 7.00pm	Coursework*
12.00pm – 12.45pm	7.00pm – 7.45pm	Lunch Break
12.45pm - 2.15pm	7.45pm – 9.15pm	Course Assessment Finalise Assessments and receipt of certificate

\* students who arrive late will not be able to attend the class. See fees and refunds information below. Students must attend all training during the day, or they will not be eligible to sit the assessments.

### Award:

UNIT CODE	TITLE
CPCCWHS1001	Prepare to work safely in the construction industry

Students achieving a competent result will receive a Statement of Attainment for CPCCWHS1001 - Prepare to work safely in the construction industry.

**USI:**

Please note, a USI (Unique Student Identifier) is required to receive your certification. You can either provide your own USI ([www.usi.gov.au](http://www.usi.gov.au)) or we can assist you.

**Vocational Outcomes:**

Students obtaining a Statement of Attainment for CPCCWHS1001 - Prepare to work safely in the construction industry, are eligible to seek employment in a range of roles in the construction sector.

**Classroom Environment**

Your course will be conducted in a classroom environment at the Parramatta Training Venue.

**Course Fees\***

<b>Online Course Fee:</b>	<b>\$130 (if paid before the course Date)</b>
<b>Payment on the day</b>	<b>\$150</b>
<b>Tuition Fee, includes \$150</b>	<b>*White Card License Fee is included in the course cost</b>

**Please note:**

- The course fee includes your white card.
- A full list of all possible fees and charges is available on the website
- Students who arrive after the nominated start time for the class will not be permitted to undertake the course due to licensing conditions for this course.

**Refund Policy**

<p><b>Withdrawal before Course Commencement Date</b></p> <ul style="list-style-type: none"> <li>▪ If the student cancels 2 or more business days and in writing before the course starts</li> <li>▪ If the student cancels less than 2 business days in writing before the course starts</li> </ul>	<p>100% refund of paid tuition fees</p> <p>No refund</p>
<p><b>No ID on day of the course:</b></p> <ul style="list-style-type: none"> <li>• If the student arrives on the day of course without acceptable ID</li> </ul>	<p>Student will be transferred to a new course date with a 50% rebooking fee applicable. i.e. 50% of the original course fee paid.</p>
<p><b>Student arrives after the advertised course commencement time:</b></p> <ul style="list-style-type: none"> <li>• If the student arrives on the day of course and is more than 20 minutes late</li> </ul>	<p>Student will be transferred to a new course date with a 50% rebooking fee applicable. i.e. 50% of the original course fee paid.</p>

**Application Process**

To enrol into a course with TLH Training Group Pty Ltd, applicants must complete a Student Enrolment Form available from the website or available at our office on the day of the course. The form should be completed in full and submitted by email to: [info@tlhtraining.com.au](mailto:info@tlhtraining.com.au)

When we receive your application, our Admissions Officer will review it for completeness.

If your application is not complete, an Admissions Officer will contact you.

### **Protection under Australian Consumer Law**

As a student undertaking a vocational education and training course, you are protected under Australian Consumer Law and under State and Territory consumer protection laws. These protections include areas such as unfair contract terms, consumer guarantees, to a statutory cooling-off period, and unscrupulous sales practices. You can find out more information about your rights as a consumer from the Australian Consumer Law website which includes a range of helpful guides relating to specific areas of protection. Please visit the following site for more information: Australian Consumer Law.

### **For further information, please contact:**

TLH Training Group Pty Ltd Admissions Office on:

Email: [info@tlhtraining.com.au](mailto:info@tlhtraining.com.au)

Phone: 02 9891 3671

Students should also visit our website [www.stmosessecurity.com.au](http://www.stmosessecurity.com.au), which gives more information about studying with St Moses the Black, course fees and refund policy, support services, and other important information about your course. See the Student Handbook for further details.

The website covers the remaining general information that is relevant to all students.